



# Georgia Individual Events Guide 2019

Individual Events (IEs) is an educational program that offers Thespians the opportunity to receive constructive feedback on prepared theatrical material and technical designs.

The performance Individual Events include:

- Monologue
- Duo Acting
- Group Acting
- Solo Musical Theatre
- Duet Musical Theatre
- Group Musical Theatre

The technical Individual Events include:

- Costume Construction
- Costume Design
- Lighting Design
- Scenic Design
- Sound Design
- Stage Management
- Theatre Marketing

Scoring: A performance-based assessment rubric is used for all Individual Events.

- The ratings are (4) Superior, (3) Excellent, (2) Good, and (1) Fair.
- The ratings tabulate to a numeric total ranging from 4 to 24, depending on the number of criteria included in the individual rubric. Please familiarize yourself with the rubrics, scoring, and critique sheets.
- For an entrant's overall rating, average the three adjudicators' totaled numeric scores.
- Student guidelines for each area are included in this document to help entrants understand adjudication.
- Individual Event rubric forms can be found at [www.gathespians.org](http://www.gathespians.org).

## IE Showcase

The IE Showcase presents a selection from each track of outstanding performance and technical IEs before the entire conference delegation in the closing ceremonies on Saturday. These outstanding individual events are chosen by the adjudicator's from each of the categories highest scoring IEs. Those selected must participate in a tech run-through/rehearsal. Because the showcase will be cast with representatives of the highest quality performances, not all categories may be represented. Those acts which earn the HIGHEST scores in each category will be placed in a group to be selected by the adjudicators from the HIGHEST scoring overall superiors as "Critic's Choice". There may be MULTIPLE high or perfect scores in each category at which point the adjudicators will select a top choice.

- **Georgia Thespians Conference** - Up to ten performances will be selected for The Linda P. Wise Showcase.
- **Georgia Junior Thespians Conference** - Up to six performances will be selected for showcase.

## Qualifying for the National Individual Events

### Students from State Chapters that offer Individual Events

*To qualify for NIES at the International Thespian Festival, entrants must receive an overall assessment rating of Superior at the Georgia Conferences.* Students who earn an overall superior may register for NIES at the International Thespian Festival if they wish to move on and compete; however, students may only compete in ONE individual event of any type at ITF.

## Registering for Individual Events

Online registration for the 2019 Georgia Thespian Conference and Georgia Junior Thespian Conference IEs will be available once your troupe's conference registration has been completed and accepted by Georgia Thespians. IE registration and ALL PAYMENTS AND PAPERWORK (form with administrator's signature, publishing rights form if applicable, etc.) must be received no later than December 5, 2018 (Georgia Thespians) or December 12, 2018 (Georgia Junior Thespians).□

### IE Registration Process:

To register for the Individual Events program at Conference, an entrant must:

1. Register for Conference.
2. DIRECTORS ONLY will register ONLINE for Individual Events at <http://www.gathespians.org>
3. Pay a registration fee of \$25 per event—not per participant. For example, a pair of actors pays only one \$25 fee to participate in duet acting.
  - a. Acceptable Forms of Payment:
  - b. Certified checks
  - c. School checks
  - d. School booster club checks
  - e. Money orders
  - f. PAYPAL (Note: A non-refundable service fee applies)
  - g. Cash
4. After registering, troupe directors will have access to a registration form from the website to print and have their head administrator (principal, head of school, etc.) sign, thereby giving approval for these entries. Please note that there is a space to for the printed name and signature of the administrator. A "font only" docusign will NOT be accepted.
5. For those directors who pay ONLINE ONLY: You may then scan and email your signed form to [IEs@gathespians.org](mailto:IEs@gathespians.org) where it will be processed. You may also scan and email any permission to perform or rights and royalties forms to the same email address.
6. For ALL other directors who are paying an alternate way, completed IE registration forms, permission to perform or rights and royalties form AND payments MUST then be mailed and delivered no later than the Super Deadline December 5, 2018 (Georgia Thespians) or December 12, 2018 (Georgia Junior Thespians).□

Georgia Thespians  
2897 North Druid Hills Road  
Box 225  
Atlanta, GA 303

## Registration Issues:

An Individual Events registration is considered incomplete if:

1. IE Registration is not completed and processed by the Troupe Director only.
2. Entrant is not registered for Conference.
3. Entrant has not paid the IE registration fee (via an acceptable payment process)
4. Entrant did not include title(s)/publisher of performance or design presentations.
5. Entrant did not follow the Securing Performance Rights process (see end of this Guide.)
6. Entrant did not send in correct payment and/or administrator approval page (printed from your online registration) by the Super Deadline, December 5, 2018 (Georgia Thespians) or December 12, 2018 (Georgia Junior Thespians).□

All complete registrations for the Individual Events program at the Georgia Thespian Conference will be accepted online or by mail, from September 30, 2018 until December 5, 2018, 6:00pm EST and from September 30, 2018 until December 12, 2018, 6:00pm EST for Georgia Junior Thespian Conference. If Georgia Thespians has not received an entrant's COMPLETED IE registration (Online registration AND payment AND hard copy form signed by administrator by December 5, 2018 (Georgia Thespians) or December 12, 2018 (Georgia Junior Thespians) then the IE registration is considered void and you will not be able to compete in Individual Events this year. *Note:* Individual Events registrations will *NOT* be marked as "accepted" until all Conference registration requirements are met.

## Register a Multi-Troupe IE

1. Before registering a multi-troupe IE (two or more troupes performing one IE together), make sure that BOTH/ALL troupes involved have completed Conference Registration procedures and have been marked as Accepted.
2. Check with the other director(s) to make sure they have no concerns with the piece or the students being used and that they are willing to have their administrator sign approval for it.
3. ONLY ONE TROUPE DIRECTOR SHOULD REGISTER THE MULTI-TROUPE IE.
  - a. For multi-troupe IEs (two or more troupes performing in a single entry/performance), there will be a checkbox on the IE entry registration form allowing you to indicate whether the entry involves multiple troupes.
  - a. If your IE entry involves multiple troupes then check the box. A text box will appear allowing you to type in the names and troupe numbers for all performers
4. ALL school principals will have to sign an approval at the bottom of the IE registration form and get it to the "lead" troupe director who has registered the multi-troupe IE who will mail ALL forms together to Georgia Thespians by December 5, 2018 (Georgia Thespians) or December 12, 2018 (Georgia Junior Thespians) (Or ONLY IF PAYING ONLINE, can email forms to IEs@gathespians.org).

## Number of IEs

- **Georgia Thespian Conference** - No more than four (4) performance entries per troupe. Please attempt to "spread the wealth" and enter in different types of events rather than all one category (i.e. please avoid 4 solos slots or 4 monologues from one troupe). There are unlimited Design/Tech entries. Please be aware that at the International Thespian Festival a student can only participate in ONE event regardless of the number of superiors received at the Georgia Conference.
- **Georgia Junior Thespian Conference** - No more than six (6) entries per troupe (up to 3 musical and up to 3 acting). There are unlimited Design/Tech entries. Please be aware that at the International Thespian Festival a student can only participate in one event regardless of the number of Overall Superior ratings received at the Georgia Conference.□□

## Participating in Individual Events

*Note:* Entrants **MUST** be aware of performance times if they plan to participate in college auditions and Thespian scholarship auditions. Once IE and Scholarship schedules are posted please contact the coordinators within one week if there is a conflict in order for it to be resolved.

### Arriving

- **Georgia Thespian Conference** - Currently, Individual Events are scheduled for Thursday evening (6:00pm-11:00pm) and Friday (9:30am-6:00pm). The IE schedule will be posted on the website and on the Guidepost App prior to the conference. An IE act must arrive at **LEAST** 15 minutes prior to appointed performance time. Those acts that are not there may forfeit their performance slot.
- **Georgia Junior Thespian Conference** - Individual Events are scheduled Saturday February 23rd 10:30 AM-4:25 PM. An IE act must arrive at **LEAST** 15 minutes prior to appointed performance time. Those acts that are not there may forfeit their performance slot.

### Audience

- **ABSOLUTELY NO PHOTOGRAPHY OR VIDEO ALLOWED OF IE PERFORMANCES.** A disqualification will occur if this procedure is violated.
- **Georgia Thespian Conference** - All registered conference attendees may view any Individual Events session. **There will be NO visitors or unregistered people allowed in the IE venues.** Seats will be available on a first-come, first-served basis. Audience members will only be allowed to enter **between every 5 performances and must remain quiet.**
- **Georgia Junior Thespian Conference** - All troupes will have the opportunity to select tickets to IE performance blocks when selecting workshop tickets.

### LeadCon Workshops

A Workshop session for Individual Events will be offered at the October and January LeadCons. Directors and students will be able to ask questions with the Georgia IE Coordinators. At the January LeadCon, students may perform IEs for feedback prior to performing at Georgia Thespian Conference or Georgia Junior Thespian Conference.

### Rules about Withdrawing an IE/No Shows

- After the IEs have been submitted by the Super Deadlines (for both seniors and juniors) there are no substitutions allowed. You cannot change the participants or the selection(s).
- If you need to withdraw an IE or drop students from an IE please do so by the second LeadCon if at all possible since it does make it difficult to keep our scheduling up-to-date.
- The window to withdraw/drop without penalty is one week before the Conference begins (1/31/19 for seniors and 2/16/19 for Juniors). Please email the IE coordinators (Cece Conrath for seniors and Jordan Hughes for Juniors).
- After this withdrawal deadline, you will be expected to participate in your IEs. Failure to do so will result in a "no-show" and your troupe will be unable to participate the following year in the Individual Events program.

### Rules for all Performance Individual Events:

1. **Individual Events have strict time limits.** After the introduction (slating), time begins with the first word, musical note, or acting action (if it proceeds the first word or note). If a student exceeds the time limit, the judge will notate the time on the form and a final eligibility ruling will be determined in the tabulation room. If the student exceeds the time limit by 15 seconds, the time-keeper must stop the performance. No warnings are provided.
2. **Time limits and other limitations for performance events are as follows:**

- a. monologues, three minutes
- b. all other performance events, five minutes
- c. In the category of Group Musical and Group Acting, drops will be allowed, but no substitutions are permitted in any category.

### 3. **Non-musical Acceptable/Unacceptable Material:**

Non-musical NIEs performance events: Selections from full-length or one-act plays and musicals, and published by:

- • Broadway Play Publishing
  - • Dramatic Publishing
  - • Dramatists Play Service
  - • Music Theatre International
  - • Playscripts, Inc.
  - • Rodgers & Hammerstein Theatricals
  - • Samuel French, Inc.
  - • Smith and Kraus
  - • Tams-Witmark
  - • The Musical Company
  - • Theatrefolk
  - • Theatrical Rights Worldwide
  - • YouthPLAYS
- b. Any public domain play written prior to 1923
  - c. The only D.M. Larson selection available for use in NIEs are from the plays listed below. All other D.M. Larson monologues will result in a disqualification.
    - • *Beauty IS a Beast* - ISBN-13: 978-1511495967
    - • *Big Nose* - ISBN-13: 978-1542471077
    - • *Death of an Insurance Salesman* - ISBN-13: 978-1518665547
    - • *Ebony Scrooge* - ISBN-13: 978-1537655239
    - • *Flowers in the Desert* - ISBN-13: 978-1530169085
    - • *Holka Polka!* - ISBN-13: 978-1502445490
    - • *Operation Redneck* - ISBN-13: 978-1540824349
    - • *Somebody Famous* - ISBN-13: 978-1539753483
    - • *Superhero Support Group* - ISBN-13: 978-1540471772
    - • *My William Shatner Man Crush* - ISBN-13: 978-1505910155
    - • *To Be A Star* - ISBN-13: 978-154130020
  - d. Exceptions can be made for publishing companies not listed above (e.g., foreign publishing
  - e. houses). Exception forms will need to be submitted with your registration forms by the Super Deadline, 12/5/18.
  - f. The form can be found at the end of this document.

### 4. **The following are unacceptable material for non-musical NIEs performance events:**

- a. Author-only permission.
- b. Any play (or monologue from a musical) not published by one of the publishers listed above or by a pre-approved publishing company.

### 5. **The following are unacceptable resources for non-musical NIEs performance events:**

- a. Use of set pieces, props, or costumes, including the use of hair, non-prescription glasses, earrings, or other personal items.

### 6. **Acceptable material for Musical NIEs Performances:**

- a. Songs from a musical that have been used in a musical (regardless of its previous publication as a classical or popular song – e.g., *Forever Plaid*, *Mamma Mia*, etc.).

- b. Selections MUST be publically available for sale in a vocal selection or musical score.
- c. There must be a copyright mark on the music.

**7. Unacceptable material for musical NIEs performance events:**

- a. A cappella songs UNLESS originally written to be performed a cappella in the script
- b. Songs from films
- c. Songs from television
- d. Popular songs not used in a published work for the theatre.
- e. Classical songs not used in a published work for the theatre.
- f. Tracks with any background vocals.
- g. Medleys or “mashups” of selections that are not written that way in the score.

**8. The following are unacceptable resources for musical NIEs performance events:**

- a. Use of set pieces, props, or costumes, including the use of hair, non-prescription glasses, earrings, or other personal items.
- b. Songs from a musical that have been written for the theatre (regardless of its previous publication as a classical or popular song – e.g., Forever Plaid, Mamma Mia, etc.).

**It’s difficult to address every situation in this document, but fundamentally, the guide is that the piece must either have: publisher permission (NOT author-only permission) or be available for sale in a libretto, play, vocal selection, or musical score.**

**9. Other Important information:**

- a. Students may play a role of any gender regardless of the gender with which they identify. It is important to note that all copyright rules are to be enforced; for example, the student cannot change pronouns without the express, written consent from the publisher.
- b. Disqualifications: The NIEs program is meant to challenge, inspire, and educate students. As you’ll note throughout this document, there are very clear rules to ensure equity among all participants. Violations of these rules can lead to disqualification.
  - i. Disqualification reasons can be noted by individual adjudicators. The adjudicator should note the issue(s) under their printed name and signature.
  - ii. Regardless of individual disqualification reason(s), it is the responsibility of the tabulation room officials(or pre-defined designate) to rule on any disqualifications with advice if needed from the National Chairman, Doug Berlon.
  - iii. **IMPORTANT! Filming of any Individual Events is strictly prohibited and may result in an immediate disqualification.**

**Rules for all Technical Individual Events:**

1. The entrant must prepare a presentation and design for one published work written for the theatre (play or musical).
2. Wear professional all-black clothing and shoes for the presentation before the adjudicators.
3. Designs for performances of original work, poetry, fiction, screenplays, television, or any other medium are not permitted.
4. Originality of ideas/designs are paramount to the educational value of the NIEs program. All designs, logos, etc. should be original material. If non-original material is used, sources must be cited, and receipt of purchased material (when applicable) must be included in the presentation, or the NIEs will be disqualified
5. Time limits for technical events are as follows:
  - a. presentation, up to eight minutes
  - b. question and answer, up to four minutes.
    - i. The entrant must give an oral presentation up to eight minutes justifying the design and

- guiding the adjudicator through the entrant's creative process.
- ii. Notecards are permitted.
- iii. The introduction to the presentation must include only the entrant's name, troupe number, title of show, and writer(s).
- iv. A 30-second oral synopsis should be prepared as part of the presentation.
- v. After the presentation, adjudicators will have up to four minutes to ask questions.
- vi. The overall session, including the introduction and follow-up questions, cannot exceed 12 minutes.
- vii. Students may use electronic sources (audio, video, PowerPoint, etc.) in their NIEs presentation; however, no projection/display equipment will be provided. The exceptions to this rule are:
  1. for costume construction, students must bring the actual costume constructed
  2. for stage management, students must bring the actual prompt book used during the production.

Read and follow exactly the event rules contained in this document for your technical entry.

### **Acting – Monologues**

In Acting – Monologues, the skills measured are:

- Use of transitions into and out of character
  - Ability to create a believable character
  - Communication of objective, tactics, and relationships
  - Use of focus and concentration
  - Integration of voice, body, movement, and staging
- In a monologue performance, the entrant must follow these guidelines;
  - Begin with an introduction (slating).
  - The introduction must include only:
    - the entrant's name
    - Title of both selections
    - Name of the playwright(s)
    - Troupe number (optional)
    - Remain within strict time limits
    - After the introduction (slating), time begins with the first word or acting action (if it precedes the first word)
    - Monologues are not to exceed three minutes
    - Appropriate material:
      - Prepare two selections
      - Monologues should represent two contrasting selections (may be different in period, style, or mood)
      - Each selection should be approximately one and one-half minutes each
      - Each selection should reflect an important moment in the play
      - Only one character from each play may be portrayed in each selection
      - Prior to the event, validate the material using the guidelines for acceptable and unacceptable material (found in this guide)
- Entrants will present themselves as a blank slate, refraining from clothing or accessories that distract from the character.
- Follow strict limits on clothing and props:
  - Props (including hand-held props), costumes, or theatrical makeup are not allowed
  - One chair may be safely used
  - Entrants must wear all black

- Entrants must wear all black shoes
- Clothing should be professional yet allow easy movement for the actor to accommodate the action of the performance
- Entrants should refrain from wearing anything that might distract the adjudicators

### **Acting – Duo/Group Scene**

- (A duo is defined as a performance for two players. A group scene is defined as a performance for three to 16 players. In each case, every participant must be actively involved in the scene chosen for performance.)

### **In Acting – Duo/Group Scene, the skills measured are:**

- Use of transitions into and out of character
- Ability to create a believable character
- Communication of objective, tactics, and relationships
- Use of focus and concentration
- Integration of voice, body, movement, and staging
- In a Duo/Group Scene performance the entrants must follow these guidelines;
  - Begin with an introduction (slating).
  - The introduction must include only:
    - The entrant's name
    - Title of selection
    - Name of the playwright(s)
    - Troupe number (optional)
  - Remain within strict time limits:
    - After the introduction (slating), time begins with the first word or acting action (if it precedes the first word)
    - Duo/group scenes are not to exceed five minutes
  - Appropriate material:
    - Each participant must be actively involved in the scene
    - Prior to the event, validate the material using the guidelines for acceptable and unacceptable material (found in this guide).
  - Entrants will present themselves as a blank slate, refraining from clothing or accessories that distract from the character
  - Follow strict limits on clothing and props:
    - Props (including hand-held props), costumes, or theatrical makeup are not allowed o For duo acting, two chairs may be safely used
    - For group acting, one table and up to six chairs may be safely used o Entrants must wear all black
    - Entrants must wear all black shoes
    - Clothing should be appropriate to the situation yet allow easy movement for the actors to accommodate the action of the performance
    - Entrants should refrain from wearing anything that might distract the adjudicators



## **Musical Theatre**

### **Solo Performance**

- In a musical theatre solo performance, the entrant must present one musical selection from a published script written for musical theatre.
- The adjudicators will consider how well the piece is acted, not only how well it is sung.
- The selection may contain dialogue; however, this is primarily a “sung and not spoken” selection.
- In Musical Theatre – Solo Performance, the skills measured are:
  - Use of transitions into and out of character
  - Ability to create a believable character
  - Communication of objective, tactics, and relationships through dialogue and music
  - Use of focus and concentration
  - Vocal skill and technique
  - Use of dance and movement

- Integration of voice, body, movement, and staging

**In Musical Theatre Solo Performance the entrant must follow these guidelines:**

- Begin with an introduction (slating).
- The introduction (slating) must include only:
  - The entrant's name
  - Title of selection
  - Name of the composer and lyricist
  - Troupe number (optional)
- Remain within strict time limits:
  - After the introduction (slating), time begins with the first word or acting action (if it precedes the first word)
  - Musical theatre solo performances are not to exceed five minutes
- Appropriate material:
  - Prior to the event, validate the material using the guidelines for acceptable and unacceptable material (found in this guide)
  - Follow strict limits on musical accompaniment:
    - Performers **MUST** use pre-recorded, non-vocal musical accompaniment; no live music is permitted.
    - Accompanists are not permitted
    - A cappella performances are not permitted
    - Speakers will be provided to allow participants to play music using a provided 1/8-inch audio connection cable and adapter. CD players will no longer be available, however, participants may bring their own CD player, bluetooth speaker, or other amplification device and may run the device as well (or have someone from your troupe do it).
- Entrants will present themselves as a blank slate, refraining from clothing or accessories that distract from the character.
- Follow strict limits on clothing and props:
  - Props (including hand-held props), costumes, or theatrical makeup are not allowed
  - One chair may be safely used
  - Entrants must wear all black
  - Entrants must wear all black shoes
  - Clothing should be professional yet allow easy movement for the actors to accommodate the action of the performance
  - Entrants should refrain from wearing anything that might distract the adjudicators

**● In Musical Theatre Duet/Group Performance the entrant must follow these guidelines:**

- In a musical theatre duet/group performance, the entrants must present one musical selection from a published script written for musical theatre.
- The judges will consider how well the piece is acted, not only how well it is sung.
- The selection may contain dialogue; however, this is primarily a "sung and not spoken" selection.
- A musical theatre duet is defined as a musical theatre performance for two players.
- A musical theatre group scene is defined as a musical theatre performance for three to 16 players.
- In each case, every participant must be actively involved in the scene chosen for performance.
- In Musical Theatre – Duet/Group Performance, the skills that measured are:
  - Use of transitions into and out of character
  - Ability to create a believable character
  - Communication of objective, tactics, and relationships through dialogue and music
  - Use of focus and concentration

- Vocal skill and technique
- Use of dance and movement
- Integration of voice, body, movement, and staging
- In Musical Duet/Group Performance the entrants must follow these guidelines:
  - Begin with an introduction (slating). The introduction must include only:
    - The entrant's names
    - Title of selection
    - Name of the composer and lyricist
    - Troupe number (optional)
  - Remain within strict time limits:
    - After the introduction, time begins with first word or acting action (if preceding first word)
    - Musical theatre duet/group performances are not to exceed five minutes
  - Appropriate material:
    - Each participant must be actively involved in the performance
    - Prior to the event, validate the material using the guidelines for acceptable and unacceptable material (found in of this guide)
    - Follow strict limits on musical accompaniment:
      - Performers MUST use pre-recorded, non-vocal musical accompaniment; no live music is permitted
      - Accompanists are not permitted
      - A cappella performances are not permitted
      - Speakers will be provided to allow participants to play music using a provided 1/8-inch audio connection cable and adapter. CD players will no longer be available, however, participants may bring their own CD player, bluetooth speaker, or other amplification device and may run the device as well (or have someone from your troupe do it).
  - Entrants will present themselves as a blank slate, refraining from clothing or accessories that distract from the character.
  - Follow strict limits on clothing and props:
    - Props (including hand-held props), costumes, or theatrical makeup are not allowed
    - For a duet musical theatre performance, two chairs may be safely used
    - For a group musical theatre performance, one table and up to six chairs may be safely used
    - Entrants must wear all black clothing and must wear all black shoes
    - Clothing should be professional yet allow easy movement for the actors to accommodate the action of the performance.

### **Costume Construction**

- In Costume Construction, the skills measured are:
  - An understanding of the role of costume construction
  - Sewing and construction skills
  - The ability to present and explain the process of constructing the costume
  - Attention to detail
- Only one entrant may be involved in the construction. No collaborations are permitted.
- Designs for either theoretical or realized productions are acceptable.
- The entrant must prepare and present:
  - Up to an eight-minute presentation summarizing the work with connections to concept, collaboration, and design decision-making followed by up to four minutes of Q&A. The overall session, including the Q&A, may not exceed 12 minutes.
  - A fully constructed costume that reflects the entrant's capabilities and strengths, constructed entirely by the entrant, using a publically available pattern (for use in a play or musical).

- Pattern requirement:
  - The costume must be designed, developed and constructed from a pattern available for purchase. The pattern manufacturer's information must be included in the details of the presentation.
  - A pattern designed by the participant cannot be used for NIES
  - There are no restrictions on the costume size. It simply needs to fit the person for which it was built.
  - An itemized expense sheet with accompanying receipts (or digital presentation) for all materials used to construct the costume, such as fabric, thread, buttons, zippers, and trim must be included.
  - Total may NOT exceed \$100. The cost of the pattern is NOT included in that \$100.
  - If millinery, the budget limit is \$50.
  - For more information/instruction, the book *From the Neck Up* is recommended. The cost of the book does not need to be included in the budget.
  - The expense sheet must be presented (mounted on a display board or as part of an electronic presentation) as proof that the entrant did not exceed their budget.
  - A costume production collage that focuses on the process of building the costume item (laying out the pattern, cutting the fabric, draping the fabric, etc.).
  - Process photos must depict the garment at various stages of construction - not the participant at a sewing machine.
  - If using a non-digital collage, it must be presented on a 20" x 30" heavy stock display board.
  - If using a non-digital display board, it must be labeled in the lower right-hand corner with the entrant's name, title of play or musical, the pattern number and brand, and troupe number (troupe number is optional).
  - Labels should be considered a part of the presentation; they must be neatly typed or carefully hand-lettered.
  - If using a digital presentation, you must bring your own equipment to display your work so all the judges can see the details. The use of a single laptop screen is non-recommended.
  - The garment should be presented on a hanger or, if an accessory, in a box. The entrant should NOT wear the costume to the NIEs session
  - Entrants must wear all black.
  - Entrants must wear all black shoes.

### ***Costume Design***

In Costume Design, the skills measured are:

- An understanding of costume design
- An understanding of the artistic and practical constraints that impact design
- An understanding of the relationship of costume design to a unifying concept
- The ability to carry out research into style, period, locale, and genre of the show
- The ability to present and explain design choices
- Attention to detail
- Only one entrant may be involved in the design. No collaborations are permitted.
- Designs for either theoretical or realized productions are acceptable.
- The entrant must prepare and present:
  - Up to an eight-minute presentation summarizing the work with connections to concept, collaboration, and design decision-making followed by up to four minutes of Q&A. The overall session, including the

- Q&A, may not exceed 12 minutes.
- Five character renderings, either five different characters or a single character through five changes.
- More than five character renderings will not be accepted
- No finished costumes are permitted
- Renderings should be large enough for all the judges to see at one time.
  - In a physical board, 8" to 10".
  - In a digital board, projections will be the most valuable.
  - Template or trace characters are permitted.
- Swatches MUST be included and attached to the lower left-hand corner of the display board or if using a digital presentation, a separate physical board with the swatches.
- The character renderings must each be mounted on either a 10" x 15" or 11" x 17" heavy stock display board or in a digital board, projections will be the most valuable.
- The board should be labelled in the following manner:
  - Upper left-hand corner: play or musical title and writer(s)
  - Upper right-hand corner: character's name, act, and scene
  - Lower right-hand corner: entrant's name and troupe number (optional)
  - NO other information may be included on the labels
  - Labels should be considered a part of the presentation; they must be neatly typed or carefully hand-lettered.
  - If using a digital presentation, you must bring your own equipment to display your work so all the judges can see the details. The use of a single laptop screen is non-recommended.
- An artifact binder (physical or digital) – must include a complete set of the following materials:
  - A design statement
  - Complete research
  - Theme of the show
  - Design unifying concept
  - Script requirements
  - Budgetary requirements or other constraints or considerations
  - Sources of inspiration for design and color palette (if used)
  - Preliminary sketches
  - Costume plot (showing who wears what when)
  - If using a digital presentation, you must bring your own equipment to display your work so all the judges can see the details. The use of a single laptop screen is non-recommended.
- Entrants must wear all black
- Entrants must wear all black shoes

### **Lighting Design**

- In Lighting Design, the skills measured are:
  - An understanding of the roles and responsibilities of a lighting designer and the technology/equipment to implement and support the design
  - The ability to present and explain design choices
  - An understanding of the artistic and practical constraints that impact lighting design
  - An understanding of the relationship of lighting design to a unifying concept
  - The ability to carry out research into style, period, locale, and genre of the show
- Only one entrant may be involved in the design. No collaborations are permitted.
- Designs for either theoretical or realized productions are acceptable.
- The entrant must prepare and present:
  - Up to an eight-minute presentation summarizing the work with connections to concept, collaboration, and design decision-making followed by up to four minutes of Q&A. The overall session, including the

Q&A, may not exceed 12 minutes.

- The presentation should include:
  - Light plot (1/4" or 1/2" equals 1'0") no larger than 24" x 36", which may be rolled, folded, or mounted indicating all information necessary to assure clear understanding of the designer's intentions.
  - If using a digital presentation, you must bring your own equipment to display your work so all the judges can see the details.
  - The use of a single laptop screen is non-recommended.
  - The location and identification data of every luminaire, accessory, and specialty unit should be represented on the light plot, along with the following information as appropriate:
    - Color medium
    - Set and masking
    - Areas
    - Lighting positions with labels
    - Type of instrument
    - Unit numbers
    - Circuit
    - Channel
    - Focus/purpose
    - Gobos/patterns/templates
    - Practicals
    - Special instruments (LED, moving lights, foggers, hazers, fans, relays, etc.)
    - Instrument key
    - Title block including:
      - Show title
      - Facility
      - Drawn by
      - Scale
      - Date
  - An artifact binder (physical or digital) – must include a complete set of the following materials:
    - A design statement summarizing:
      - Research done on recurring themes/motifs, given circumstances of the show, writer(s), and previous productions (These could include notes, articles, sketches, photographs, colors, etc.)
      - Theme of the show
      - Unifying design concept
      - Script requirements
      - Sources of inspiration
      - Uses of color
      - Techniques used within the design
      - Reflections on the process
      - Instrument schedule
      - Magic sheet/cheat sheet
      - Sample color media used with explanations of choices
      - Description of three light cues organized by act and scene with a stated purpose for the cue and planned timing of the cue. Include a description of the use of intensity, color, movement, directionality, and/or quality of light to communicate to an audience both meaning and emotions during the scene OR three light renderings that include a description of the use of intensity, color, movement, directionality, and/or quality of light to communicate to an audience both meaning and emotions during the scene.

- If the production was realized, photos should be included.
- Entrants must wear all black
- Entrants must wear all black shoes

## Scenic Design

- In Scenic Design, the skills measured are:
  - An understanding of the scenic designer's role and responsibilities
  - An understanding of the artistic and practical constraints that impact the scenic design
  - An understanding of the relationship of scenic design to a unifying concept
  - The ability to carry out research into style, period, locale, and genre of the show
  - The ability to present and explain design choices
- Only one entrant may be involved in the design. No collaborations are permitted.
- Theoretical or realized designs are acceptable.
- The entrant must prepare and present:
  - Up to an eight-minute presentation summarizing the work with connections to concept, collaboration, and design decision-making followed by up to four minutes of Q&A. The overall session, including the Q&A, may not exceed 12 minutes.

- The presentation should include:
  - A scale model (physical or digital) showing the design of an entire show (not just a scene) and its relationship to the theatrical space.
  - At least one figure must be included in the rendering or model to show proportion and scale. Model or rendering can be generated through multiple media, such as SketchUp, Vectorworks, or 3-D printers
  - If using a physical presentation, use 1/4" or 1/2" equals 1'0" OR a perspective rendering (no larger than 11" x 17")
  - If using a digital presentation, you must bring your own equipment to display your work so all the judges can see the details. The use of a single laptop screen is non-recommended.
  - Floor plan (physical or digital, drawn to the same scale) for the production that clearly indicates:
    - Performance space
    - Backstage space
    - Audience areas
    - Sightlines
    - Title block including:
      - Show title
      - Floor plan source
      - Scale
      - Entrant name/Date
  - An artifact binder (physical or digital) – must include a complete set of the following materials:
    - A design statement summarizing:
      - Theme of the show
      - Unified design concept
      - Script requirements
    - The following may or may not be included in the artifact binder but must be presented:
      - Complete research
      - Sources of inspiration
      - Floor plan
      - Models or renderings - if the student is using a model (instead of a rendering), they must bring the model - photos of a model are not an acceptable replacement
      - Techniques within the design
- Entrants must wear all black
- Entrants must wear all black shoes

## Sound Design

- In Sound Design, the skills measured are:
  - An understanding of the roles and responsibilities of a sound designer and the technology/equipment to implement and support the design
  - An understanding of the artistic and practical constraints that impact the sound design
  - An understanding of the relationship of sound design to a unifying concept
  - The ability to carry out research into style, period, locale, and genre of the show
  - The ability to present and explain design choices
- Only one entrant may be involved in the design. No collaborations are permitted.
- Theoretical or realized designs are acceptable.
- The entrant must prepare and present:
  - Up to an eight-minute presentation summarizing the work with connections to concept, collaboration,



and design decision-making followed by up to four minutes of Q&A. The overall session, including the Q&A, may not exceed 12 minutes.

- The presentation should include:
  - Sound system plot indicating:
    - Speaker plot showing where on the set/in the performance space loudspeakers are placed
    - The clear relationship of speakers on the plot to speakers on the block diagram
    - Block diagram showing signal flow through the sound system, following the USITT Sound Graphics Standards (available at [www.usitt.org](http://www.usitt.org))
  - Rack diagrams
  - Microphone schedules
  - Pit diagrams
  - Patch assignments
  - Sound effects, both digital and Foley
  - Programming of the playback device
  - Engineering the show in a live microphone setting
  - Training the actors in the use of microphone
  - Setting preliminary sound levels and making adjustments during technical rehearsals
  - Title block including:
    - Show title
    - Facility
    - Source for drawing
    - Scale
    - Entrant name
    - Date
- An artifact binder (physical or digital) – must include a complete set of the following materials:
  - A design statement summarizing:
    - Theme of the show
    - Unified design concept
    - Script requirements
  - The following may or may not be included in the artifact binder but must be presented:
    - Sources of inspiration
    - Techniques used within the design
    - Representative examples of the sound design to be played on provided sound system
  - Description of sound cues organized by:
    - Act and scene
    - Stated purpose of the cue
    - Planned timing of the cue
- If using a digital presentation, you must bring your own equipment to display your work so all the judges can see the details. The use of a single laptop screen is non-recommended.
- Entrants must wear all black
- Entrants must wear all black shoes

## Stage Management

- In Stage Management, the skills measured are:
  - An understanding the stage manager's role and specific responsibilities
  - An understanding of the purpose and value of a production book
  - The ability to organize stage management ideas, products, and choices that support a realized production.
- Only one entrant may be involved in the presentation. No collaborations are permitted.
- The entrant's presentation must be from a realized production
- The entrant must prepare and present:
  - Up to an eight-minute presentation summarizing the work with connections to concept, collaboration, and design decision-making followed by up to four minutes of Q&A. The overall session, including the

- Q&A, may not exceed 12 minutes.
- The entrants should:
  - Approach the process as if interviewing for a college stage management program or a job.
  - Discuss a realized production either in their middle or high school program or a community or professional theatre
  - Articulate the role of the stage manager/stage management process in the focused production
  - Address the collaborative process with cast, crew, director, and production team
  - Effectively communicate an understanding of the stage manager's role as it relates to the focused production
  - Show personality and style
  - Exhibit consistency, clarity, and organization
- A production book (a binder containing components of the stage management promptbook and paperwork used to perform responsibilities) should include but is not limited to:
  - Prompt script with blocking and all technical cues, such as lights, sound, deck, etc. This may be broken into two scripts
  - Examples of contact sheet, cast list, rehearsal schedule, props list, sound and lighting cue sheets
  - A written statement of the director's artistic concept of the production that includes a discussion of the theme and how the theme was executed
  - Entrants must wear all black
  - Entrants must wear all black shoes

## Theatre Marketing

- In Theatre Marketing, the skills measured are:
  - An understanding the marketing director's role and specific responsibilities
  - An understanding of the purpose and value of research, resources, and personnel needed to communicate a marketing concept to an audience
  - The ability to align a marketing campaign's components in a distribution strategy that supports a realized production
- Only one entrant may be involved in the presentation. No collaborations are permitted.
- The entrant's presentation must be from a realized production.
- The entrant must prepare and present:
  - Up to an eight-minute presentation summarizing the work with connections to concept, collaboration, and design decision-making followed by up to four minutes of Q&A. The overall session, including the Q&A, may not exceed 12 minutes.
  - The presentation should include:

- A case study that methodically works through the marketing process
  - The marketing campaign developed and executed for a published script (play or musical) written for the theatre and presented by the school
- Designs for performances of poetry, fiction, screenplays, or any other medium are prohibited
- It is strongly recommended that the entrant was responsible for actual publicity
- Entrants should bring a portfolio binder for adjudicators that contain the components of their marketing campaign, including:
  - A finished poster o A finished program
  - Two press releases consisting of an informational article and a feature article
  - A copy of the marketing budget for the publicity campaign and justification of expenses
  - Any work that shows the progression of the creative process, including a brief statement of the design choices inspired by the script, research materials, and other sources of inspiration, if any
  - Work will be adjudicated on creativity and results, not necessarily how much money was in the budget and how well the money was spent
- Presentation Format:
  - Background
  - Introduce self and Thespian troupe number
  - Description of the show
  - Dates and number of performances
  - Description of executing the marketing plan (self and/or team responsibility)
  - Creative development
  - Collaboration with production team
  - Target market (outside of school)
  - Research or inspiration to develop the design concept, if any
  - How the marketing design concept matches the production design
  - The development and creation of the marketing campaign's design concept
  - Reflections on what might be done differently if more time, money, etc., were available
- Execution:
  - Describe and demonstrate the components of the marketing campaign (posters, tickets, promotional handouts, social media, etc.)
  - Explain how and where the marketing was distributed
  - Make clear the consistency in marketing (from the same campaign)
  - Identify elements (images, colors, fonts, etc.) changed to fit the media of marketing components.
- Realized Outcomes:
  - Indicate budget versus money spent
  - Make note of free services (e.g., copies, printing) or vendor donations
  - Determine what the actual or comparable service would cost
  - Number of tickets sold per performance versus house capacity
  - Compare the outcome to a similar show previously produced
- Entrants must wear all black
- Entrants must wear all black shoes

***Securing performance rights for National Individual Events materials***

- It is the responsibility of entrants to obtain permission for the use of copyrighted material. In certain cases, permission is not required.
- The performance of a song from a published musical in an adjudicated NIEs program is considered a fair use, and no permission is required.
- The performance of a monologue or scene from a non-musical play at chapter conference/festival or in an adjudicated NIEs program may be subject to one of a number of agreements negotiated between EdTA and several major publishers. Determine the identity of the publisher (check the title page of the script or consult an internet database like findaplay.com or doollee.com), then check the following listing for that publisher's most recent policy. If the work is published by a house not included below, an entrant must apply for a NIEs Special Rights Form (Appendix B - page 29).
- If there is an exception as noted above (e.g., Neil Simon plays), complete the appropriate sections of the NIEs Rights Application and Permission Form (Appendix C - page 30) and mail it to the publisher or leasing agent. The name and address of the publisher or agent should be in a notice of copyright published with the

script.

### Play Publishers

- **Broadway Play Publishing, Inc.:** <https://www.broadwayplaypub.com/performance-rights/>
  - All competitions require a performance-rights license with the exception of those five minutes or under in duration for which no license is required.
  - For competitions with a duration of greater than five minutes a standard fee of \$50.00 per performance applies for full-length plays and \$35.00 per performance for short plays.
- **Dramatic Publishing Co.:** <http://www.dramaticpublishing.com>
  - There is no charge for use in Thespian national or chapter conferences/festivals Individual Events.
- **Dramatists Play Service:** <http://www.dramatists.com>
  - All Dramatists Play Service properties are pre-approved for Thespian national or chapter conferences/festivals, with no written permission required and for no royalty unless the student is selected for the NIE Showcase.
  - If the student is selected for a Showcase, the student must secure performance rights within 48 hours of the showcase: <https://www.dramatists.com/cgi-bin/db/secure/scenenpa.asp>.
  - The exceptions to this guide are the works of Samuel Beckett and Edward Albee. In both of these cases, the student must secure the rights in advance and for each time it is performed.
- **Samuel French, Inc.:** <http://www.samuel french.com>
  - Monologues and brief excerpts of less than 10 minutes do not require a license or other permission from Samuel French.
  - If the piece is under 10 minutes, there is NO need to ask or pay for the rights.
  - The exception to this guide are works of Neil Simon and the musical Grease
    - If Neil Simon, the rights need to be secured, in advance, EVERY time it is performed (the minimum rate is \$125).
    - If Grease, a single song is OK, but if any dialogue or scenes are used, you must ask and secure the rights in advance.
  - A license must be obtained through [www.samuel french.com](http://www.samuel french.com) for any performance of a copyrighted work, including cuttings and excerpts over 10 minutes (this is not a NIES issue, but wanted to share the information in case your chapter has other events).
    - Titles approved for cuttings are marked "Cuttings approved for competitions." A brief summary of proposed cuts or scenes must be included in the appropriate section of your license request.
      - If the piece is over 10 minutes
      - 10-45 minutes - flat fee of \$45 is due and payable in advance
      - Over 45 minutes - the same cost as a full production - due and payable in advance
      - For more information, please visit [www.samuel french.com](http://www.samuel french.com) or for a list of state specific licensing reps: <http://www.samuel french.com/contact-representative>
- **Playscripts, Inc.:** <https://www.playscripts.com/help/rights>
  - Royalties are waived for the performance of excerpts lasting less than 10 minutes at adjudicated school theatrical festivals or auditions, unless otherwise noted in the script.
  - These particular performances, and only these, are automatically authorized by the playwright when you purchase books from Playscripts. (Note: Any other cuttings must receive prior approval from Playscripts.)
- **Smith and Kraus:** <http://www.smithkraus.com>
  - Most Smith and Kraus collections include a blanket permission statement for use. Remember, however, the particular piece you're interested in performing must be found in one of these

collections that include blanket permission.

- **Theatrefolk:** [www.theatrefolk.com](http://www.theatrefolk.com)
  - Monologues and scenes/excerpts lasting 10 minutes or less taken from scripts published by Theatrefolk may be performed in any Thespian national or chapter conferences/festivals program without royalty.
- **YouthPLAYS:** [www.youthplays.com](http://www.youthplays.com)
  - Royalties are waived for monologues and scenes/excerpts lasting less than 10 minutes for Thespian national or chapter conferences/festivals.
  - To receive a statement of permission, an entrant must purchase a single printable perusal copy of the play through the YouthPLAYS website, then email [info@youthplays.com](mailto:info@youthplays.com) with their name(s), school, and event information.

**Georgia Thespians Individual Events Special Rights Form**

*The undersigned are seeking an exception to the list of approved publishers to the NIES program.*

\_\_\_\_\_   
 Troupe director of performer(s)

\_\_\_\_\_   
 School

\_\_\_\_\_   
 School address

\_\_\_\_\_   
 City, State/Province/Country, Zip or Postal Code

\_\_\_\_\_   
 School phone

\_\_\_\_\_   
 School fax

\_\_\_\_\_   
 Name(s) of performers

\_\_\_\_\_   
 Name of show(s)

\_\_\_\_\_   
 Show(s) author(s)

***This form along with permission from the publisher must be signed, scanned and emailed by December 5, 2018 (Georgia Thespians) or December 12, 2018 (Georgia Junior Thespians) to [ies@gathespians.org](mailto:ies@gathespians.org)***

### **Georgia Thespians Individual Events Rights and Application Form**

If your Individual Event performance material is a song from a published musical or covered by a publisher agreement described in these guidelines, you are not required to submit this form. If the material does not qualify for one of those exemptions, submit this completed form (signed by both the troupe director and proper licensing agent) with your event registration. All performance permissions are due no later than December 5, 2018 (Georgia Thespians) or December 12, 2018 (Georgia Junior Thespians). □

\_\_\_\_\_  
Troupe director of performer(s)

\_\_\_\_\_  
School

\_\_\_\_\_  
School address

\_\_\_\_\_  
City, State/Province/Country, Zip or Postal Code

\_\_\_\_\_  
School phone

\_\_\_\_\_  
School fax

\_\_\_\_\_  
Name(s) of performers

\_\_\_\_\_  
Name of show(s)

\_\_\_\_\_  
Show(s) author(s)

\_\_\_\_\_  
State chapter conference where IE performed

\_\_\_\_\_  
City, State where IE performed



Dear Licensing Agent: I am requesting to use material represented by your company in the above performance. The above named student(s) will be performing in the Georgia Thespians Individual Events program (affiliated with the International Thespian Society) in Columbus, Georgia, February 2019. The total performance time of this selection will not exceed three minutes for monologues or five minutes for scenes.

The selection they would like to perform is a: \_\_\_\_\_Scene \_\_\_\_\_Monologue

As troupe director of the above student(s), I agree that only the above piece(s) will be performed for adjudication in adherence to the rules of National Individual Events for Chapter Conferences or the International Thespian Festival.

\_\_\_\_\_  
Troupe director's signature

\_\_\_\_\_  
Date

On behalf of \_\_\_\_\_, I grant permission for the indicated selection to be performed at the above conference and, if selected, at the International Thespian Festival.

\_\_\_\_\_  
Licensing agent's signature

\_\_\_\_\_  
Date